

# Smart Office Scan



## Scanning and Archiving Solutions for HP Multi-Function Printers and Digital Senders

### Overview

Enhance and automate business workflows by digitising and intelligently routing hard-copy documents into Windows or other document applications.

### Scan to MS Sharepoint

Powerful integration with Sharepoint ensures that your hard-copy documents can be digitised and routed into Sharepoint with the touch of a button. Use live Sharepoint lookups to route into the correct locations.



### Multiple Destinations

Simultaneously scan to multiple destinations.

### OCR

Add Optical Character Recognition (OCR) to create text searchable PDF, Word, JPEG, TIFF, Excel or OpenOffice files.

### Audit and Security

Use PDF security to secure documents, create audit trails. Add Bates stamps.

### Barcodes

Smart Office Scan reads and interprets the majority of barcode fonts and can use the information as meta data.

### Authentication & Personalisation

Enable user authentication for secure scanning. Use Windows credentials or **SafeCom** authentication and card readers.



### Store Connectors

Microsoft SharePoint, Microsoft Dynamics Navision, Sage Line 50, Exact Globe 2003, Exact e-Synergy, Super Office SIX, Oracle, Microsoft SQL, Customisable Connector, OpenText LiveLink

### Capture Connectors

HP Multifunction, Email-in, Winshare-In, RightFax-In, Kofax Ascent Capture

For quotes, a free one month trial or installation assistance please contact  
Betasoft on **0141 229 5311** or  
Steffen on **07917 451 700**.

[www.betasoft.co.uk](http://www.betasoft.co.uk)

# Smart Office Scan



## Flexible and Cost-efficient License Structure

### Basic Server License

- Capture from **one MFP**
- Convert documents into text searchable file types files like PDF, Word, Excel, Open Office and other standard formats.
- Dynamically route into Windows folder or to a network printer.
- **Microsoft SharePoint Connector** - Scanned documents are routed directly into the selected document library of Microsoft SharePoint 2.0 (2003) or 3.0 (2007). At the device the user can select from available document libraries.
- **Kofax Ascent Capture Connector** – Use the ability of Kofax to intelligently capture data from documents to provide Smart Office Scan workflows with meta-data, reducing data entry at the device.
- **Email in Connector** – Capture and convert attachments from POP3 or IMAP4 emails to text searchable output files.
- **Scan to Email Connector** - Scan directly from a MFP to an email address.
- **Fax Out Connector (customizable store connector)** – Capture documents from an MFP and route to a Fax server.
- **Customisable Store Connector** - Smart Office Scan can generate an XML or TXT file, which contains the document path, the meta-data values and all other fixed values. CRM / ERP apps can capture this data and import the scanned document accordingly.
- **Microsoft Navision Connector** – Purchase from Qurius.
- One (1) year Maintenance

### Additional License Options

- Additional capture device (MFP or Digital Sender)
- Barcode Module - Module for barcode recognition
- Personalised Template Module – Enable personal workflows tied to user authentication (e.g.: SafeCom or Windows)
- Winshare-In Connector
- Rightfax Fax Connector - Process incoming faxes from a Rightfax fax server
- Microsoft SQL Connector
- Oracle Database Connector
- ODBC Connector
- MS Dynamics CRM Connector - store documents in MS CRM 3.0 and 4.0
- ELO Professional Connector
- Exact e-Synergy and Exact Synergy Enterprise Connector
- Exact Globe 2003 Connector
- Sage Line 50 Connector (UK)
- SuperOffice CRM Connector
- Thomson Elite ProLaw Connector
- Interwoven Worksite Connector. Requires the Barcode module **SOS BA**